What is the Management Associate Program?

The City of Mesa’s Management Associate Program is a multi-year program designed to attract talented professionals with an interest in local government management. Over the course of the program, Associates:

◊ Spend one to two years in the Office of Management and Budget working on the City’s operating budget, capital improvement program, and forecast, and assisting departments with day-to-day operational needs as a budget liaison.

◊ Work with the Performance Excellence team within the Office of Management and Budget to assist departments in planning operations and in evaluating performance and processes.

◊ Receive broad experience with City operations by rotating through several City departments.

◊ Receive professional development and guidance from senior managers and other City staff.

Successful completion of the program will result in placement of the management associate into another position within the City.

About Mesa

Located sixteen miles east of the City of Phoenix, Mesa is Arizona’s third largest city with a population of 472,000. Mesa is a full-service municipal government that provides traditional library, public safety, parks, and solid waste services, and owns and operates electric, natural gas, water and wastewater utilities. Mesa is home to the international-award-winning Mesa Arts Center and multiple public museums as well as a municipal airport and a public golf course.

Mesa covers approximately 132 square miles and is governed by a Mayor and six Council members, elected to staggered four-year terms, who set City policy. Appointed by the Council, the City Manager has responsibility for implementing Council policies and oversees the day-to-day operations of the City’s 30 service-based departments.

The City’s total budget is $1.67 billion, with a $352 million general governmental budget.

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Why Choose Mesa?

The City of Mesa’s Management Associate Program is designed for promising professionals that are interested in a career in public service. This is a permanent position that provides career development in local government management and finance.

Management Associates have many opportunities to develop and strengthen professional skills, network with City and department leadership, and pursue professional development opportunities.

The Experience

While in the budget office, Management Associates serve as budget analysts, assisting departments with their day-to-day operations. Management Associates also serve in project leadership with various departments, such as Solid Waste, Business Services, Information Technology, Development Services, and others.

Examples of project include:
- Transportation
- Capital Project Process Mapping
- Human Resources
- Health Care Benefit Rate Analysis
- Fire & Medical
- Grant Project Management

Salary & Benefits

Management Associates have a starting salary of $49,099. Management Associates are eligible to participate in the City of Mesa’s benefit program which includes medical, dental, and vision insurance, and more. For details on the benefits offered by the City of Mesa visit: www.mesaaz.gov/benefits.

Qualifications

Eligible candidates must possess a Master’s Degree in Public Administration and be available to begin employment by June 19, 2017.

How to Apply

Applications for the Associate Program will be available in January 2017, with the selection of one or two candidates made in early spring.

To apply, visit www.mesaaz.gov/jobs to access the online application.

Candidates must submit a resume and a letter of intent with their application.